

PROPERTY DETAILS

Address of Property _____

Lease Period ☐ _____ months, commencing on ☐ _____ Rent is \$ _____ pw

APPLICANT'S DETAILS

Applicant's Full Name(s) _____

Tel ☐ _____ Mobile ☐ _____ Work Tel ☐ _____ Email _____

Date of Birth ☐ _____ Marital Status ☐ _____ Children ☐ _____ Pets Yes No

Drivers' Licence No. ☐ _____ Car Reg. No. ☐ _____ Passport No. _____

Current Address _____

Current Landlord/Agent ☐ _____ Tel _____

Period of Occupancy ☐ _____ Rent per week \$ ☐ _____ Reason for Leaving _____

Previous Address ☐ _____

Previous Landlord/Agent ☐ _____ Tel _____

Have you ever been evicted from a premises? Yes No Are you currently in debt to any landlord/agent? Yes No

EMPLOYMENT DETAILS

Occupation ☐ _____ Current Employer _____

Employer's Address ☐ _____

Contact Name ☐ _____ Tel ☐ _____ Period of Employment _____

Previous Occupation ☐ _____ Previous Employer _____

Previous Employer's Address ☐ _____

Contact Name ☐ _____ Tel ☐ _____ Period of Employment _____

REFEREES *(Referees should not be related to the Applicant)*

Business Referees ☐ 1. ☐ _____ Tel ☐ _____

2. ☐ _____ Tel _____

Personal Referees ☐ 1. ☐ _____ Tel ☐ _____

2. ☐ _____ Tel _____

EMERGENCY CONTACT

Next of Kin ☐ _____ Relationship ☐ _____ Tel _____

Address ☐ _____ Mobile _____

DECLARATION

I, the applicant, hereby offer to rent the property from the owner under a Residential Tenancy Agreement, to be prepared by the Agent.

I acknowledge that this application is subject to the approval of the owner/landlord.

I acknowledge that if this application is successful, I will be required to pay the amounts as specified in the Payment Details section of this Application Form.

I declare that all information contained in this application is true and correct.

I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

(a) ☐ The owner or the Agent of my current or previous place of residence;

(b) ☐ My personal referees and employer/s;

(c) ☐ Any record, listing or database of defaults by tenants;

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

(a) ☐ communicate with the owner and select a tenant;

(b) ☐ prepare Residential Tenancy documents;

(c) ☐ allow tradespeople or equivalent organisations to contact me;

(d) ☐ lodge/claim/transfer to/from the Residential Tenancies Bond Authority;

(e) ☐ refer to Tribunals/Courts & Statutory Authorities (where applicable);

(f) ☐ refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the property.

Applicant's Signature ☐☐☐_____
Date

PAYMENT DETAILS

2 Weeks Rent in Advance☐ \$☐ _____
4 Weeks Rental Bond☐ \$☐ _____
Sub Total☐ \$☐ _____
Less Deposit/Reservation Fee☐ \$☐ _____
Amount Payable on Signing Tenancy Agreement☐ \$ _____

Please Note: ☐ Cash or Bank Cheque only. If paying by Electronic Bank Transfer, funds will need to be cleared prior to signing the ☐ Residential Tenancy Agreement

RESERVATION

Reservation Fee \$☐ _____ Reservation Period☐ _____ Days

The Landlord's Agent Agrees that:☐

- 1.☐ Subject to the acceptance of this application and in the consideration of the payment of the abovementioned amount, the applicant wishes ☐ to reserve the premises for the abovementioned period, subject to the terms and conditions set out in this form and any subsequent ☐ Residential Tenancy Agreement. This form acts as an acknowledgement of this application and the receipt of monies.☐
- 2.☐ Should the owner accept this application, the reservation fee will be credited towards the rent, however, should the application be refused ☐ then the fee is fully refundable.☐
- 3.☐ If the applicant advises that he/she does not wish to take the premises, then the owner may keep so much of the fee as being equal to ☐ the pro-rata amount of rent that would have been payable during the reservation period.☐
- 4.☐ During the reservation period, no fee will be taken from another applicant nor will the premises be reserved in another's favour.☐

Signature of Applicant☐ _____ Date☐ _____

Signature of Landlord's Agent☐ _____ Date _____

IDENTIFICATION CHECKLIST *(Please provide at least one from each Category)*

CATEGORY A	CATEGORY B	CATEGORY C
Drivers' Licence ☐ <input type="checkbox"/>	Tenancy History Ledger☐ <input type="checkbox"/>	Bank Account Statements☐ <input type="checkbox"/>
Passport☐ <input type="checkbox"/>	Tenancy Reference☐ <input type="checkbox"/>	Pay Slips☐ <input type="checkbox"/>
Photo ID ☐ <input type="checkbox"/>	Last 4 Rent Receipts☐ <input type="checkbox"/>	Rates/Utilities Notice☐ <input type="checkbox"/>

PLEASE NOTE: The agent reserves the right to reject any ID that has passed its expiration date.

Please send your completed application (Pages 1 & 2) and all associated documents to:

investre@tpg.com.au

or fax to:

(02) 9369 1283